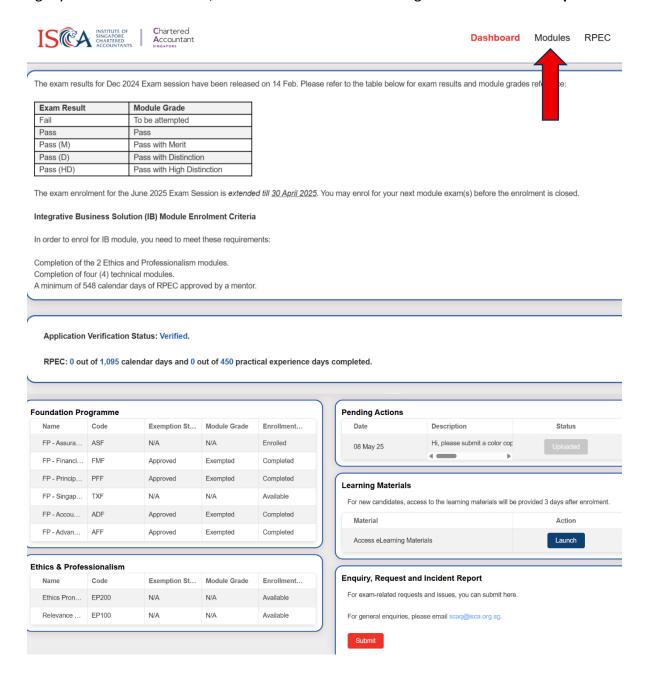
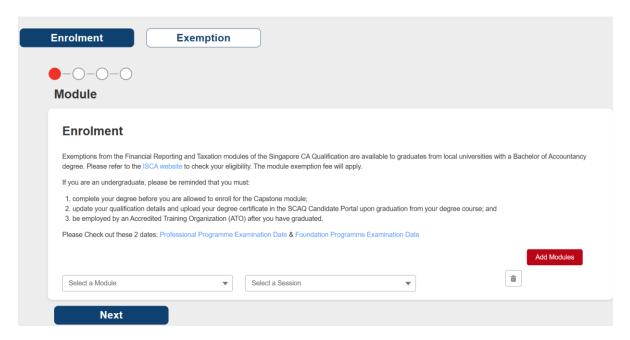
How to enrol your subject and claim exemption

Login your SCAQ Portal. Then, click the Modules to start doing enrolment and exemption.

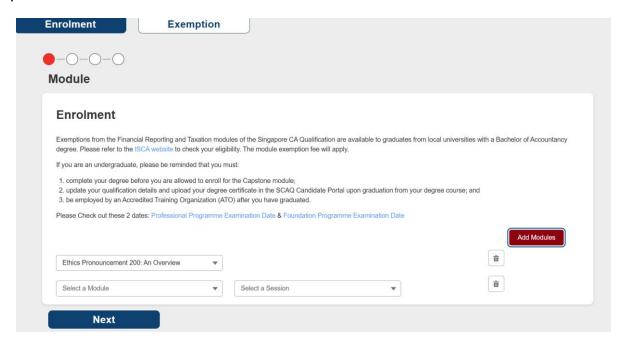


Enrolment

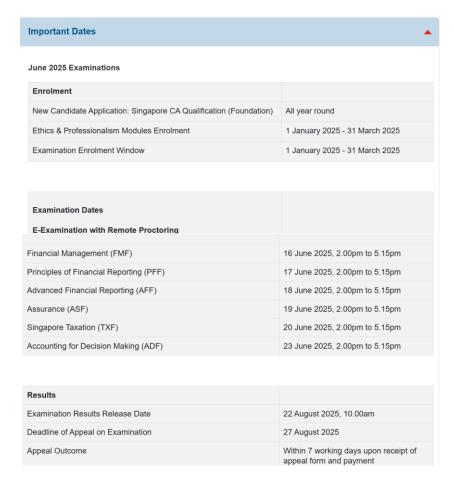
Step 1: If you want to enrol for your coming exam, select the module and the exam session under **Enrolment Section**.



Step 2: If you wish to take 2 modules in one session, once you selected your first module, you can Click on "**Add Modules**" to enrol the second module.



Note: The examination date will be shown on the ISCA website. https://isca.org.sg/scaq/foundation-programme#Body C028 Col00 (Under the Important dates section)



Step 3: After added your module, click "Next" to proceed to module fee payment.

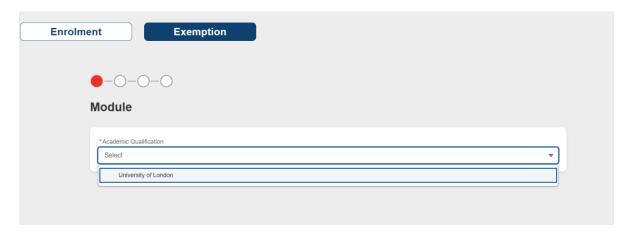
Step 4: Under "Fee" section, you will see the price breakdown. Please click "Save & Next", indicate your agreement and click "Pay".

Step 5: Upon successful payment, you will be notified of the confirmation of enrolment via email. You may also check your Enrolment Status via Dashboard. It will show "Enrolled" in your dashboard.

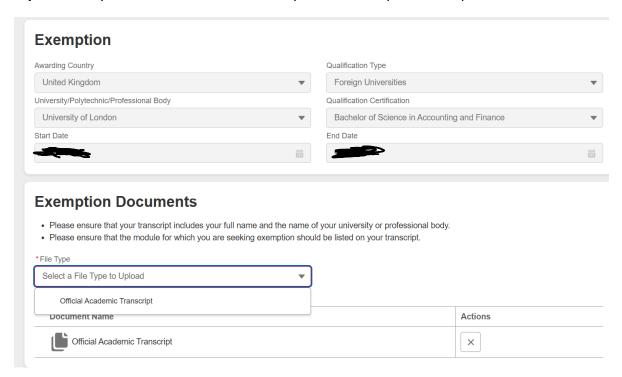
Name	Code	Exemption St	Module Grade	Enrollment
FP - Assura	ASF	N/A	N/A	Enrolled
FP - Financi	FMF	Approved	Exempted	Completed
FP - Princip	PFF	Approved	Exempted	Completed
FP - Singap	TXF	N/A	N/A	Available
FP - Accou	ADF	Approved	Exempted	Completed
FP - Advan	AFF	Approved	Exempted	Completed

Exemption

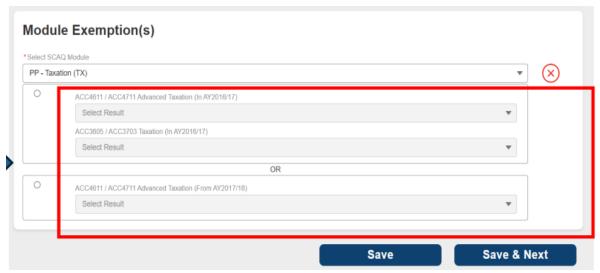
Step 1: If you want to claim your exemption after you graduate from your University. Click on the **Exemption**.



Step 2: Select your official academic transcript in the exemption and upload to the website.

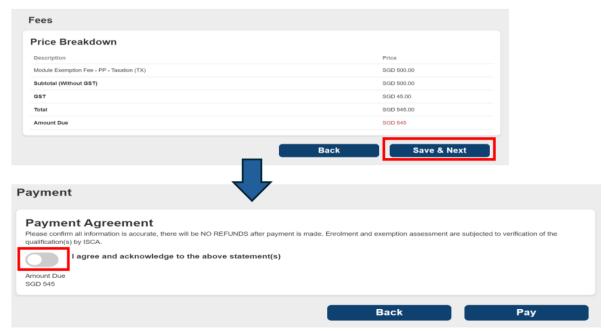


Step 3: Click "Add Module" to select the module to be exempted.



Under the selected module, select the exemption criteria that applies to you and select the subject result you have achieved for the relevant module from the drop-down list (Pass/Exempted).

Step 4: Click "Save & Next" to proceed to Exemption Fee payment. Indicate your agreement and click "Pay".



Note: Module Exemption Fees are waived for Candidates with Accredited degrees. (University of London graduates)

Note: You still need to proceed the payment when your amount shows "SGD 0".

Step 5: Upon successful payment, the Exemption Status will be reflected as "Pending Approval" which you may check via Dashboard.

Name	Code	Exemption Status	Module Grade	Enrollment Stat
PP - Integrative	. IB	N/A	N/A	Available
PP - Financial R	. FR	N/A	N/A	Available
PP - Assurance	AS	N/A	N/A	Available
PP - Business V	BG	N/A	N/A	Available
PP - Taxation (TX) TX	Pending Approval	N/A	Available

Once your exemption request has been approved, you will be notified of the approval via email. Or you may check the Exemption Status in Dashboard.

Name	Code	Exemption St	Module Grade	Enrollment
FP - Assura	ASF	N/A	N/A	Enrolled
FP - Financi	FMF	Approved	Exempted	Completed
FP - Princip	PFF	Approved	Exempted	Completed
FP - Singap	TXF	N/A	N/A	Available
FP - Accou	ADF	Approved	Exempted	Completed
FP - Advan	AFF	Approved	Exempted	Completed